

# Cornell Cooperative Extension of Delaware County

## Personnel Committee Meeting

Thursday, July 21 at 6:30p.m. in person & via zoom

1. The meeting was called to order at 6:30 pm by Libby Kelly who welcomed everyone to the meeting.  
**Present:** Donna Dickson Noonan, Donna Jones, Libby Kelly, Carolyn Scobie, and Betty Scott  
**Staff:** Karen Graves, Jack Salo, Danielle Hautaniemi, Christina Wilson, Paul Cerosaletti, and Jessica Richards
2. **Recommended Pay Increase for Carla Hegeman Crim.** Donna Dickson Noonan read an email from Jeanne Darling recommending an increase to a salary of at least \$55,000 to match the rate of new hires. The committee discussed the considerations of education and experience in setting staff salaries and noted Carla Hegeman Crim's 4.8 years of part-time and 1.25 years of full-time experience in the same position as the new hires whose compensation started at \$55,000. It was agreed that it was not acceptable to compensate Carla Hegeman Crim at the same rate as the new hires.  
  
Carolyn made a motion to increase Carla's salary to \$58,000 and make it retroactive till the date she was hired full time (May 3, 2021). The motion was seconded by Donna Jones. The motion passed unanimously.
3. **Other business-** the committee discussed the need to review all staff salaries asap and do comparisons
4. **The next meeting** will be August 25th at 7:00pm via zoom.
5. **A motion to adjourn** the meeting at 7:03 was made by Donna Jones, seconded by Libby. Motion carried unanimously.

Minutes taken by Karen Graves